

HIGHER DEGREE RESEARCH APPLICATION

- Read the APPLICATION INSTRUCTIONS and note carefully especially items marked \*
- Use this form for both candidature and scholarship applications.
- To be completed by both local and international applicants.
- Submit two sets of applications and supporting documents for candidature application.
- Scholarship applicants, provide an additional set of supporting documents (3 sets of documents in total)
- Please print clearly using a blue or black pen.

CANDIDATURE APPLICATION  SCHOLARSHIP APPLICATION   
 Scholarship Name(s) \_\_\_\_\_

For details of scholarships currently being offered, please refer to our website:  
[www.ro.mq.edu.au/HDRU/Scholar.htm](http://www.ro.mq.edu.au/HDRU/Scholar.htm)

SECTION A PERSONAL DETAILS

Mr  Ms  Mrs  Miss  Other \_\_\_\_\_

Family Name \_\_\_\_\_

Other Names \_\_\_\_\_ Date of Birth (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Former Name \* \_\_\_\_\_ Sex Male  Female

Contact Address \_\_\_\_\_

Postcode \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Fax ( ) \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Permanent Address \_\_\_\_\_

Postcode \_\_\_\_\_

SECTION B RESIDENTIAL STATUS

Country of Birth \_\_\_\_\_

Are you an Australian Citizen? Yes  No

If you were born outside Australia,  
 the date of your first arrival \_\_\_\_/\_\_\_\_/\_\_\_\_

Country of Citizenship (if not Australia): \_\_\_\_\_

Are you a Permanent Resident of Australia? Yes  No

If you are a permanent resident of Australia, what date was your permanent  
 resident visa granted? \_\_\_\_/\_\_\_\_/\_\_\_\_

Where will you be residing during your studies? Within Australia  Outside Australia

OFFICE USE ONLY

<input type="checkbox"/> International	<input type="checkbox"/> Local	<input type="checkbox"/> F/T <input type="checkbox"/> P/T	<input type="checkbox"/> Internal <input type="checkbox"/> External	Notes	RTS/OOT	<input type="checkbox"/> H <input type="checkbox"/> L
Scholarship <input type="checkbox"/> APA <input type="checkbox"/> IPRS <input type="checkbox"/> Other			<input type="checkbox"/> Rule 2[7] <input type="checkbox"/> Rule 2[4]		PRIOR EFTSU	Min/Max

**SECTION C PROPOSED STUDY**

Degree title and Department in which you wish to enrol (eg PhD in Electronics; MA(Hons) in Modern History)

Title \_\_\_\_\_

Department \_\_\_\_\_

Proposed Semester Semester 1 [YEAR] \_\_\_\_\_ Semester 2 [YEAR] \_\_\_\_\_

Attendance Mode On campus  External\*

Study Load Full-time  Part-time\*  Scholarship applicants\*

Have you contacted the Department about your proposed research? Yes  No

\*Topic of thesis \_\_\_\_\_

\_\_\_\_\_

Name of Proposed Supervisor \_\_\_\_\_

Have you attached a Research Proposal?\* Yes  No

**SECTION D ENGLISH PROFICIENCY**

Have you completed a degree where the primary language of instruction was English? Yes  No

If Yes, please state degree and institution:

Degree \_\_\_\_\_

Institution \_\_\_\_\_

If No, have you undertaken an IELTS or TOEFL test? Yes  No

Test taken \_\_\_\_\_

Test date \_\_\_\_/\_\_\_\_/\_\_\_\_

Test results (if known) \_\_\_\_\_

**SECTION E SCHOLARSHIP INFORMATION**

For scholarship holders/applicants, complete this section. Otherwise, go to SECTION F.

- 1 Are you currently receiving a postgraduate scholarship?  
Yes  No  (Go to Question 2)

What is the name of the scholarship?

\_\_\_\_\_

Which institution or sponsor has granted the scholarship?

\_\_\_\_\_

What is the annual monetary value of the scholarship? \$ \_\_\_\_\_

What is the duration of the scholarship? FROM \_\_\_\_/\_\_\_\_/\_\_\_\_  
TO \_\_\_\_/\_\_\_\_/\_\_\_\_

- 2 Have you ever received a postgraduate scholarship in the past?  
(coursework or research)

Yes  No

What was the name of the scholarship?

\_\_\_\_\_

At which institution was the scholarship granted?

\_\_\_\_\_

What was the duration of the scholarship? FROM \_\_\_\_/\_\_\_\_/\_\_\_\_  
TO \_\_\_\_/\_\_\_\_/\_\_\_\_

Degree obtained?

\_\_\_\_\_

**SECTION F ACADEMIC QUALIFICATIONS**

**NOTE \* Please see instructions re supporting documents.**

Have you ever been enrolled at Macquarie University? Yes  No

If yes, indicate your Student Number

**Undergraduate Studies\*** include all completed qualifications, incomplete and current studies.

Degree/Diploma	Level of Honours	Institution	Years enrolled		Year graduated
			from	to	

**Postgraduate Studies\*** include all completed qualifications, incomplete and current studies.

Degree/Diploma	Full-time/Part-time	Institution	Years enrolled		Year graduated
			from	to	

**Transfer\*** Are you transferring a research Masters or Doctoral degree from another Australian University?  
Yes  No

**SECTION G RELEVANT RESEARCH EXPERIENCE**

**NOTE \* Please see instructions re supporting documents.**

Describe briefly your research and/or relevant professional experience\*.

Research\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Professional\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Has your research been published or accepted for publication?\*

Yes  No

Publications\* (journal name, volume, article title and page numbers)      Publication date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**SECTION H ACADEMIC REFEREES**

**NOTE** \* Please see instructions re supporting documents.  
 \* Give details of two academic referees who are familiar with your work.

**First Referee** Title \_\_\_\_\_ Name \_\_\_\_\_  
 Work Address \_\_\_\_\_  
 \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Work Email \_\_\_\_\_  
 Work Tel (Day) (    ) \_\_\_\_\_ Work Fax (    ) \_\_\_\_\_

**Second Referee** Title \_\_\_\_\_ Name \_\_\_\_\_  
 Work Address \_\_\_\_\_  
 \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Work Email \_\_\_\_\_  
 Work Tel (Day) (    ) \_\_\_\_\_ Work Fax (    ) \_\_\_\_\_

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**SECTION I CHECKLIST**

**Only applications with FULL documentation will be processed.**

- Have you  Completed all relevant sections of the form  
 Provided certified copies of citizenship by Birth Certificate, Certificate of Australian Citizenship or relevant pages of your passport  
 Provided proof of name change, if relevant  
 Attached certified copies of all academic transcripts including English translations  
 Provided evidence of satisfying English requirements  
 Attached a research proposal  
 Read, signed and dated the declaration on the form  
 Prepared two sets of application and supporting documents.  
 Attached one additional set of application and supporting documents if applying for a scholarship  
 Sent appropriate referee report forms for scholarship or professional doctorate applicants.

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**SECTION J DECLARATION**

I declare that the information supplied by me on this form is complete, true and correct in every particular and that providing false or misleading information may result in the withdrawal of any offer of candidature or scholarship to me. I agree to abide by the Macquarie University Conditions of Award as amended from time to time.

I understand that in submitting this application, Macquarie University is collecting personal information from me and that this is considered personal information for the purposes of the Privacy and Personal Information Protection Act 1998. I understand that the purpose for collecting the information is to enable my application to be considered and that the intended recipients of this information are officers within Macquarie University and any other body who may require the information for administrative purposes, including agencies of the Federal Government. I understand that while the supply of information is voluntary, if I cannot provide or do not wish to provide the information sought, it may be impossible to process my application. I also consent to and authorise Macquarie University to collect, if necessary, personal information about me from other tertiary institutions to facilitate the processing of my application.

Applicant's signature \_\_\_\_\_  
 Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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**INSTRUCTIONS FOR SUBMISSION OF FORM**

Complete this form and send with supporting documents to: **Higher Degree Research Unit  
 Cottage C4C, Macquarie University  
 NSW 2109 AUSTRALIA**